Consider which PCT tools will assist to obtain the information that makes sense for the person and their outcome for employment.

## **Long-term Employment Desires and Goals:**

- What has worked well/not well in past experiences?
- What experiences were most enjoyed or liked?
- What type of job should be tried or explored based on desires/preferences identified?
- How could an interest or hobby turn into a paid opportunity or start a business?

### Non-negotiable:

- How much time does the person want to spend working? Are there medical conditions or other limitations to consider?
- Is there a time of day that does not work?
- How does the person want to get to work (i.e. walk, drive, public transit, carpool, etc.)? Based on this discussion, how close does home and work need to be for success?

### **Preferences:**

- Is there a time of day that works best (i.e. days of week, hours, time of day, etc.)?
- Based on working/not working, what needs to stay the same?

# **Support Needs:**

- What sort of adaptive technology or equipment will assist with job realization?
- What support is needed to get to work?
- Is support needed to manage earnings?
- How will work impact Social Security benefits?
- What is needed to understand how to get a job, keep a job or change jobs and build a long term career?

May include: Schedule, Salary, Benefits, Appearance, Learning Style, Supervisor Interaction, Environment, etc.

# **Contributions: Personal Strengths & Assets** Skills, Experience, Attributes, Talents, Experience

- **Hobbies**
- Interests
- **Personality Characteristics**
- Social and Communication skills
- Knowledge
- **Social Roles**
- Recognition
- Contributions
- Classes / Education



List life events above that created job skills or experience

#### What I DON'T Want

- Was there a job or volunteer experience that didn't go well in the past or the person did not like and does not want to do again?
- Is there a time of day that does not work?
- Is there an environment that does not work well (noisy/quiet, too busy, too many people, too distracting, etc.) or anyone the person does not want to be around?
- Has there been a bad job match in the past? If so, what should be avoided?

Present